

INTRODUCTION TO ARCHAEOLOGY (ARKY 201)
SPRING 2020

INSTRUCTOR Dr. Lindsay Amundsen-Meyer
OFFICE HOURS Wednesdays 10:30-11:30 am via Zoom
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TEACHING ASSISTANT: Zoe Cascadden
OFFICE HOURS: By appointment
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SYNCHRONOUS LECTURES:

May 6, 9-10 am and Mondays 9-11 am (May 11, 25, June 1, 8 and 15)

ASYNCHRONOUS LECTURES: Wednesdays, May 13-June 17.

SYNCHRONOUS LABS: Thursdays (9-11:45 am), May 14-June 17

ASYNCHRONOUS LABS: Tuesdays, May 14-June 17.

Questions or concerns regarding lectures or the overall course should be first directed to the instructor. Questions regarding labs or lab assignments should first be directed to your teaching assistant. The instructor can be then be contacted if a satisfactory resolution or answer is not reached.

Course Description:

What is archaeology, exactly? The subject fascinates many people, but few of us really know what archaeologists do and why they do it. This course offers a general overview of the ways in which archaeologists investigate past cultures through the material remains that are left behind. Students will learn that archaeologists engage in detailed, systematic detective work aimed at answering a wide range of questions about human behavior. This course will introduce students to the history of archaeology, the main goals of archaeological research, the basic techniques of excavation, site survey and artifact analysis, as well as touch on some famous discoveries and excavations that have broadened our knowledge of the human past. This course is a prerequisite for many advanced courses in the Archaeology major and minor.

Learning Outcomes:

By the end of the course, students should have the necessary skills and knowledge to:

- Describe how archaeologists are able to reconstruct the past from material remains.
- Grasp the historical development of the field of archaeology, as well as the range of theoretical approaches and methods used in archaeology today.
- Knowledgeably debate ethical issues in contemporary archaeology.
- Understand the archaeological research process, from the conceptualization of archaeological research questions to the dissemination of findings.

Course Logistics:

Synchronous lectures will be presented every week on Mondays via Zoom, as well as an introductory lecture on Wednesday May 6. Asynchronous lessons will also be posted on D2L once a week (Wednesdays). Synchronous labs will be presented each week on Thursdays via Zoom, beginning May 14. Asynchronous lab activities will also be posted on D2L once per week (Tuesdays). Each Friday, an email will be sent to all students outlining learning activities for the week ahead. A detailed schedule of lectures/required readings and labs will be provided on D2L.

The course will follow an active and experiential learning format in both lab and lecture; participation in synchronous and asynchronous activities will be key to student success. Students are responsible for all materials covered in the required readings and the lectures, posted materials on D2L, films and videos. Lectures and online learning are designed to augment material in the text and will not repeat or cover all material in the text, but will elaborate on selected topics to provide a deeper understanding of the material. Students will get the most out of the class if they complete assigned readings prior to the associated lesson.

Segments of class time (both in-person and online) each week will be focused on learning through discussion and other participatory activities. Students are expected to be active participants in these activities and involved in their own learning. Active participation will help you achieve success. A respectful and safe environment for students to participate is considered a priority; disrespectful or condescending behaviours towards other students will not be tolerated.

TopHat

Students are required to set up a Top Hat account. Top Hat will be used to assess comprehension, survey class opinion and for other purposes. The university has a site license for the application and accounts can be set up at <https://app.tophat.com/register> student.

Join Code is: 105592 (Introduction to Archaeology)

Course Password is: ARKY201-S2020

Required Text:

Kelly, Robert L. and David Hurst Thomas
2017 *Archaeology (Seventh Edition)*. Cengage Learning, Boston.

EBook copies are available through the University of Calgary bookstore and other sources.

Assessment:

The course grade will be assessed through both lecture (60%) and laboratory (40%) activities.

Lecture assessments will consist of four components: a series of D2L quizzes, student participation, an archaeological survey assignment, and one final exam scheduled by the Registrar. These components will be weighted as follows:

D2L quizzes (5 quizzes):	15% (3% each)
Participation (online/in-person):	10%
Survey/Potential Assignment:	15%
Final Exam (Registrar scheduled):	20%

In addition, an optional bonus assignment (Object Story Assignment) may be completed, worth up to an additional 5%.

Lab assessments will consist of two components: lab activities associated with each lab class (synchronous and asynchronous), and one final lab project. These components will be weighted as follows.

Lab activities/assignments (10 activities):	25% (2.5% each)
Final Project:	15%

Assessment Format and Deadlines:**Lectures:****1. D2L Quizzes (5% total, 3% each)**

Five 15 minute open-book, multiple-choice quizzes each worth 3% will be administered through D2L following lectures on May 13, 20, 27 and June 3 and 10. The quizzes will be posted on D2L from 4 PM on the Wednesday after the lecture to 4 pm the following Friday. Once you start, you will have a maximum of 15 minutes to complete each quiz. Each quiz addresses material from the previous week only (including lecture, discussion, and any materials posted on D2L). You must start and finish the quiz in one continuous attempt; you cannot continue the quiz at a later point and will not be able to log in to the quiz more than once. Answer each question consecutively. Do not leave any questions unanswered, as once you move to the next question you cannot go back to an earlier question. Unanswered questions will be marked as 0.

2. Participation (10%)

Ten percent of the final grade will include participation in synchronous in-class activities and in online discussion boards. In-class participation will be evaluated through the Top Hat interaction platform. Top Hat will be used to conduct pop quizzes, activities, discussions and gauge student learning through polls and quick responses. Depending on the nature of the activity, points will be assigned for participation and/or correct answers. Online participation will be evaluated through the number and quality of posts contributed by students to online discussion boards. Inappropriate posts will not be tolerated and will result in students receiving an

automatic zero on this portion of their grade. The marks for all activities will be converted to a percentage, which will constitute 10% of your final grade in the course.

3. Survey/Potential Assignment (15%)

Students will be responsible for writing a one-page assessment of archaeological potential for a hypothetical development project and providing recommendations for the project, following completion of the lecture module on archaeological survey and cultural resource management. The Survey/Potential assignment is due by 6 PM on June 10, submitted through Drop Box on D2L. Any sources consulted must be referenced appropriately following the Society for American Archaeology (SAA) reference style. Additional details and instructions will be provided to students on D2L.

4. Final Exam (20%)

The final exam will be two hour, open-book exam administered through D2L. The date of the exam will be scheduled by the Registrar. The exam will be available online for 24 hour period; you must log on to D2L during this time to write the final exam. This exam is cumulative, including material from all prior course lectures, posted D2L materials, readings, audio-visual components and discussions. The exam may include multiple choice, true/false, fill in the blank, matching, and/or short answer questions.

Labs:

1. Lab Activities/Assignments (25% total, 2.5% each)

Throughout the course of the semester, students will complete 10 lab activities/assignments each associated with one live or online lab. Lab activities/assignments will vary based on the particular topic and needs of each lab. Detailed instructions will be provided in each lab session. Lab activities/assignments for each week are due prior to the start of lab (9 am) the following Tuesday. All lab assignments must be submitted in the appropriate DropBox on D2L.

2. Final Project (15%)

Students will complete a final lab project, using skills learned throughout the lab to solve and interpret an archaeological program. Students will be provided with a practical archaeology problem, including description of an archaeological site, excavation data and appropriate site maps and tables. Students will then be required to interpret the data provided and reconstruct the archaeological past represented. Detailed instructions including a marking rubric will be provided in an assignment handout on D2L. The Lab Final Project is due by 6 PM on June 19, and must be submitted through the appropriate DropBox on D2L.

OPTIONAL: Bonus Assignment

1. Object Story Assignment (5%)

Students will be responsible for choosing a 3D representation of an artifact online to study and describe. Each student who chooses to complete this assignment will be required to write a one paragraph descriptive paragraph based on their observations of the artifact. This will require the student to observe the cultural

object and list concrete details about it. This descriptive paragraph should align with cataloguing principles learned in class and lab, and be appropriate for an artifact description in an archaeological report. As well, students should describe what can be learned from this object in an archaeological context. The Object Story Assignment is due by 6 PM on May 29, submitted through Drop Box on D2L. If any external sources are used, material must be referenced appropriately following the Society for American Archaeology (SAA) reference style. Additional details and instructions will be provided to students on D2L.

Grading Scale:

Letter Grade	Percentage Range	Letter Grade	Percentage Range
A+	95 or above	C+	66 – 69.9
A	90 – 94.9	C	62 – 65.9
A-	85 – 89.9	C -	58 – 61.9
B+	80 – 84.9	D+	54 – 57.9
B	75 – 79.9	D	50 – 53.9
B-	70 – 74.9	F	49.9 or below

Late/Missed Assignments:

Students must provide advance notice if unable to complete an assignment by the due date. The instructor will work with students to determine appropriate accommodations. At the discretion of the instruction, students will receive a deduction of 10% on their assignment per school day if they do not arrange accommodations in advance.

Students who miss quizzes/exams for legitimate medical or family reasons must inform the instructor as soon as possible, preferably prior to the exam. Given that quizzes/exams are available for an extended period time for the student to complete at their convenience, it is expected students will make all possible effort to complete the quiz/exam within the allotted window. Students who have missed a quiz/exam and/or-assignment deadline for documented reasons such as illness may arrange alternatives with the instructor. Students are responsible for discussing the situation with the instructor as soon as possible. Should the need for a deferral arise, students are responsible for familiarizing themselves with regulations under the *Deferral of Term Work* section of the university calendar.

Communication and Email Policy

Questions or concerns regarding lectures or the overall course should be first directed to the instructor. Questions regarding labs or lab assignments should first be directed to your teaching assistant. The instructor can be then be contacted if a satisfactory resolution or answer is not reached. Students should use their ucalgary email address when contacting the instructor or teaching assistant on course business.

Students are encouraged to take advantage of the instructor’s office hours to address any questions or concerns that they may have regarding the course. This is also a good opportunity to discuss concepts and ideas that are covered in class. Office hours will be help via Zoom each week. The Zoom session will have a waiting room: I will admit you

from the waiting room as soon as I am not busy with another student. If the instructor is not immediately available, please be patient and continue to wait and I will be with you as soon as possible.

The best way to contact the instructor and Teaching Assistant. is through email. Please begin with the course code in the subject line (ARKY 201) and be sure to sign your name. I will do my best to answer emails within 48 hours upon receipt within standard business days and hours. Emails will not be responded to between the hours of 5 pm and 8 am or on weekends. Please do NOT expect an immediate reply. Also, note that I will not answer emails related to assignments that are due within 24 hours. Please manage your time accordingly and address concerns well in advance of the due date.

Writing Across the Curriculum

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, instructors can and may use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Support, part of the Student Success Centre, can be utilized by all undergraduate and graduate students who feel they require further assistance.

Academic Integrity

The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (<https://www.ucalgary.ca/pubs/calendar/current/1-2.html>) and are reminded that plagiarism is an extremely serious academic offence.

Academic Misconduct

The University expects Students to conduct Academic Activities with integrity and intellectual honesty and to recognize the importance of pursuing and transmitting knowledge ethically. “Academic Misconduct” includes such things as Cheating, Falsification; Plagiarism, Unauthorized Assistance and failure to comply with exam regulations or an Instructor’s expectations regarding conduct required of Students completing academic assessments. Academic Misconduct is a serious form of intellectual dishonesty with significant consequences. Students who participate in, or encourage the commission of, Academic Misconduct will be subject to disciplinary action which could include Probation, Suspension, or Expulsion from the University. For more information see the Student Academic Misconduct Policy (<https://www.ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>)

Instructor Intellectual Property

Lectures, demonstrations, performances, and any other course material provided by an instructor includes copyright protected works under the Copyright Act and all forms of electronic or mechanical recording of lectures, laboratories, tutorials, presentations, performances, electronic (computer) information, the duplication of course material, and to the translation of recordings or transcriptions of any of these materials to another form by electronic or mechanical means by students is not permitted, except.

- As a formal accommodation as assessed by the Student Accessibility Services and only for individual private study and only at the discretion of the instructor.
- With the permission of the instructor, students without a formal accommodation may audio record lectures, provided that the student and instructor sign a release form available from departmental and faculty offices. A copy of the Release form shall be retained by the instructor and by the department in which the course is offered. Any audio recording by students is permitted only for the purposes of private study by the individual student. Students may not distribute, email or otherwise communicate these materials to any other person.
- For any other use, whether by duplication, transcription, publication, sale or transfer of recordings, written approval must be obtained from the instructor for the specific use proposed.
- Any use other than that described above (e.g. distributing, emailing or otherwise communicating these materials to any other person) constitutes academic misconduct and may result in suspension or expulsion.
- Students are encouraged to make notes of classroom discussions, lectures, demonstrations etc.

Copyright Legislation

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

Freedom of Information and Protection of Privacy Act

The University of Calgary is committed to protecting the privacy of individuals who work and study at the University or who otherwise interact with the University in accordance with the standards set out in the Freedom of Information and Protection of Privacy Act. The Department of Anthropology and Archaeology keeps exams and any term work not picked up for a minimum of one year after which it is destroyed. Please refer to the following link for detailed information: <http://www.ucalgary.ca/legalservices/foip>

Academic Accommodations

It is the student's responsibility to request academic accommodations according to the University policies. Students requesting an Accommodation on the basis of Disability are required to register with Student Accommodation Services (SAS) by submitting a Request

for Accommodation in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>). SAS will issue a Letter of Accommodation which must be presented to either designated contact person within the Department or the appropriate Instructors within 10 days of the beginning of term. Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their Instructor or the Department Head/Dean or to the designated contact person in their Faculty.

Support and Resources:

Non-course-specific related information can be found on the Office of the Registrar's website: <https://www.ucalgary.ca/registrar/registration/course-outlines>

Note: information here includes

- Emergency Evacuation/Assembly Points
- Wellness and Mental Health Resources
- Student Success Centre
- Student Ombuds Office
- Student Union (SU) Information
- Safewalk

Information for students related to Covid-19 at the University of Calgary can be found at <https://ucalgary.ca/risk/emergency-management/covid-19-response/info-for-students>.

Note: information here includes:

- Questions related to coursework and academics during the Covid-19 pandemic
- Mental Health Resources
- Information on Remote Student Services