



# INTRODUCTION TO ARCHAEOLOGY

ARKY 201

Dr. Elizabeth Paris  
Department of Anthropology and Archaeology

FALL 2021  
Hybrid course

## COURSE DESCRIPTION

What is archaeology, exactly? The subject fascinates many people, but very few of us really know what archaeologists do and why they do it. This course offers a general overview of the ways in which archaeologists investigate ancient societies through the material remains they have left behind. Students will learn that archaeologists engage in detailed, systematic detective work aimed at answering a wide range of questions about human behavior. The course introduces students to the history of archaeology, the main goals of archaeological research, the basic techniques of excavation, site survey, and artifact analysis, as well as the famous discoveries and excavations that have broadened our knowledge about the human past. This course is a prerequisite for many advanced courses in the Archaeology major and minor.

This course is not a survey of past cultures! Our introductory survey courses are ARKY 205: Ancient Peoples and Places and ARKY 325: Ancient Civilizations.

## COURSE OBJECTIVES

By the end of this course, students should be able to:

- ❖ Grasp the historical development of the field of archaeology, as well as the range of theoretical approaches and methods used in archaeology today.
- ❖ Apply archaeological methods, techniques and concepts through lab exercises.
- ❖ Understand the archaeological research process, from the conceptualization of archaeological research questions to the dissemination of findings.
- ❖ Knowledgeably debate ethical issues in contemporary archaeology.

**Lectures:** Asynchronous, online. Video lectures, activities and other materials will be posted online as weekly modules (D2L)

**Labs:** Either synchronous, in-person, weekly, OR online, synchronous, weekly. Check your course schedule for your lab section meeting time and modality. In-person labs meet in ES 859.

**Professor Office Hours:** W 12:00 PM-1:00 PM (Zoom)

**EMAIL:** [ELIZABETH.PARIS@UCALGARY.CA](mailto:ELIZABETH.PARIS@UCALGARY.CA)

**Teaching Assistants:** Joshua Lockett (Head TA)  
Aloyce Mwambwiga  
Connor McBeth

Please use your UCalgary email address to contact Dr. Paris and teaching assistants. Questions about the lecture should be directed to Dr. Paris, while questions about basic course protocols and labs should be first directed to your TA, and will be referred to Dr. Paris as necessary.

Dr. Paris responds to emails from 9 AM to 5 PM on weekdays. Please expect 24 hours for a response. If more than 24 hours have passed with no reply, check the email address and re-send.

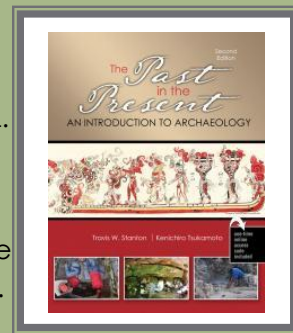
## REQUIRED READINGS

Course textbook:

Travis W. Stanton and Kenichiro Tsukamoto  
2021 *The Past in the Present: An Introduction to Archaeology*, 2nd edition. Kendall Hunt Publishing, Dubuque, IA.

Links to other articles and readings are posted on D2L.  
All readings are required!

Please check the Lecture Schedule and Lab Schedule for readings and due dates.



## REQUIRED TECHNOLOGY

In order to successfully engage in online assignments for this course, please make sure that you have reliable access to the following technology:

- ❖ A computer with a supported operating system, as well as the latest security and malware updates
- ❖ A current and updated web browser
- ❖ A webcam (built in or external)
- ❖ A microphone and speaker (built in or external) or headset with microphone
- ❖ A stable internet connection
- ❖ Word processing and spreadsheet software (Instruction will be given using MS Word and MS Excel; Google Docs and Google Sheets will also be accepted)
- ❖ D2L and Zoom

## COURSE STRUCTURE

Grades will be based on the following course activities. Marks for each activity will be converted into a percentage of the total course grade according to the following rubric. No particular course component must be passed to pass the course as a whole.

\*\*All listed times in this course outline refer to local Calgary time during the Fall Semester (MDT or MST).

<b>20%</b>	Final Exam	TBA, Registrar-scheduled.
<b>30%</b>	Midterm exams (2 exams)	Wednesday Oct. 13 and Monday Nov. 22, from 12:01 AM to 11:59 PM
<b>10%</b>	Participation and discussion (asynchronous, via D2L)	Due on Sundays at 11:59 PM
<b>40%</b>	Lab grade	See Lab Syllabus

In this class, grades are assigned according to the following chart:

Percentages	Letter grade	Interpretation
<b>97-100%</b>	A+	<i>The A range denotes excellent performance.</i>
<b>90-96.9%</b>	A	
<b>86-89.9%</b>	A-	
<b>82-85.9%</b>	B+	<i>The B range denotes good performance.</i>
<b>78-81.9%</b>	B	
<b>74-77.9%</b>	B-	
<b>70-73.9%</b>	C+	<i>The C range denotes satisfactory performance.</i>
<b>66-69.9%</b>	C	
<b>62-65.9%</b>	C-	
<b>56-61.9%</b>	D+	<i>The D range denotes unsatisfactory performance.</i>
<b>50-55.9%</b>	D	
<b>&lt;50%</b>	F	<i>An F denotes failing performance.</i>

## FIELD TRIP

Normally, the class takes a Saturday field trip to the site of Head-Smashed-In Buffalo Jump. Unfortunately, due to the pandemic, an in-person field trip is not possible. We will utilize original content and content created by the museum, understanding that it is not truly possible to replace an in-person experience of the site. The mandatory supplementary fee normally assessed for this course will not be collected because the field trip to Head-Smashed-In has been cancelled.

## COURSE LOGISTICS

The Lecture portion of the course will be conducted in an asynchronous mode. Course content will be available through D2L, which will include video lectures, textbook readings, online readings, external videos and websites, participation/discussion activities that build on the important concepts for the week, and timed exams. Activities, readings, and links will be posted in the folder for the week in which they are due, as listed on the Course Schedule.

The Lab portion of the course will involve either in-person, synchronous lab meetings each week, involving hands-on activities, OR online, synchronous lab meetings each week, involving virtual activities on platforms such as Zoom and D2L. Lab modalities (in-person vs. online) will be determined by the section in which you are registered. Students are expected to be active participants in these activities and involved in their own learning. Active participation will help you achieve success.

The course will follow the University of Calgary's New Measures for Fall Return to Campus, which stipulates that non-medical face masks must be worn in all public indoor areas, including in ES 851 for the duration of each lab meeting. Nitrile gloves will be worn whenever artifacts are handled, as artifacts cannot be subject to cleaning. Please note that in order to be present on campus for in-person lab activities, students will need to either be fully vaccinated, or to complete regular rapid screening tests in accordance with university policy.

Current policy is for students to formally request accommodation for personal health concerns, but please also speak with Dr. Paris and your Teaching Assistant in order to best plan an accommodation.

Please help us ensure that all interactions between course participants are respectful, collaborative, and promote a safe environment for everyone.

## COMMUNICATION POLICY

Dr. Paris will hold live virtual office hours over Zoom on Wednesdays from 12:00-1:00 PM. Students will be asked to wait in the virtual waiting room, and will be addressed in the order in which they enter the waiting room. In-person office hours are not available this semester.

For inquires outside of office hours, please use your UCalgary email address to contact Dr. Paris and teaching assistants. Questions about the lecture should be directed to Dr. Paris, while questions about basic course protocols and labs should be first directed to your TA, and will be referred to Dr. Paris as necessary.

Dr. Paris normally responds to emails from 9 AM to 5 PM on weekdays. Please expect 24 hours for a response. If more than 24 hours have passed with no reply, check the email address and re-send. Dr. Paris also instructs ARKY 415 Lithic Technology on Monday and Wednesday afternoons, and therefore will not be able to respond rapidly to emailed questions during those times. Laboratory Teaching Assistants will communicate their own policies via the Laboratory Syllabus.

## EVALUATION METHODS

## ASSESSMENT POLICIES

All exams, written assignments, and participation/discussion activities must be submitted through the D2L portal, and will also be evaluated through D2L by Dr. Paris and the Teaching Assistants.

Midterm and final exams will be open for 24 hours, as per university online exam regulations, and students will be required to complete the exam in a single attempt, normally with no breaks and no back-tracking allowed. You must start and finish the assessment in one continuous attempt; you cannot continue the exam at a later point and will not be able to log in more than once. Exams are open-book, but have been designed with the expectation that you have studied the material, and are able to problem-solve and apply the concepts that you have learned. If you take an exam without studying, you will very likely run out of time. The exam will include a wide variety of questions such as multiple choice, fill-in-the-blank, matching, multi-select, ordering/ranking, and short answer.

The exams must be written individually, without any exchange of information, with anyone within or outside of the class, about either questions or answers. The policy for this course is that during exams, you may consult only your personal notes, the textbook, and any online materials provided through D2L. External resources (including other students, group notes, photographs, screen captures, messages, external websites, Google, etc.) may not be used, and will not uphold academic integrity standards for this class. Please be aware that concepts and definitions on exams will reflect those of the official course materials as provided in lectures or in the course textbook.

Exams may not be taken outside of designated hours without documented emergency circumstances. In the event of an emergency, please email Dr. Paris and your lab section TA as soon as possible following the incident. In the event of technological failure during an exam, please follow the steps in the TECHNOLOGY FAILURE, LATE POLICIES AND DEFERRALS section below.

\*\* Please note that for all exams, Dr. Paris and the TAs will not respond to inquiries regarding question content in real time, or explain correct answers until all students have taken the exam. If you are confused about one of the questions during the exam, if the instructions are not clear to you, or if you have evidentiary support that that multiple answers were possible for any particular question, you may send an email after you have completed the exam. In your email, please specify the question number, explain the point of confusion, and lay out your reasoning for the answer you picked. It will be considered, but with no guarantee that your exam score will be improved. If you are uncertain of the meaning of a word in the question, you may look it up in your notes or in the course materials. Please be aware that many of the exam questions may be asking you to differentiate between two or more closely related, yet different, concepts or artifacts.

### FINAL EXAM (20%; 200 marks)

The final exam for this course will be given online via D2L. The exam will be designed to take two hours to complete. It will be cumulative and will include material from the book, lectures, films, labs, and websites. As per university policy, the final exam will allow for an additional 50 per cent time extension to complete the exam. The exam will be available online for 24 hours. You must follow the course's Assessment Policies (see above), and are subject to Academic Integrity policies (see below).

### MIDTERM EXAMS (30%; 300 marks, 150 marks per exam)

Two open-book exams will be worth 30% of your final course mark (15% each), and will be administered through D2L. The exams will be posted on D2L on Mondays, and will be available for 24 hours from 12:01 AM to 11:59 PM. They are designed to take 50 minutes to complete, and you will have 75 minutes to complete them, a 50 percent time extension, in accordance with the University suggestions for online timed assessments. Each exam addresses material from the previous weeks, including video lectures,

external videos, discussion, and any materials posted on D2L). You must follow the course's Assessment Policies (see above), and are subject to Academic Integrity policies (see below).

#### PARTICIPATION/DISCUSSION (10%; 100 marks)

Ten percent of the final grade will include online participation as evaluated through D2L activities. These may include short quizzes or responses to the video lectures or external videos, discussion questions and short activities to gauge student learning. Please note that in some cases, you will be asked to prepare a small amount of material to share during the discussion. Depending on the nature of the activity, marks will be assigned for participation and/or correct answers. The marks for all activities will be converted into a percentage, which will constitute 10% of all possible marks in the course. Please help to ensure that all discussion posts are respectful and helpful! Inappropriate posts will be removed and will result in a grade of zero for the assignment.

#### LAB GRADE (40%, 400 marks)

Forty percent of the marks for your final grade will be determined by your lab grade. Please see your Lab Syllabus for details.

## TECHNOLOGY FAILURE, LATE POLICIES AND DEFERRALS

We are in unique global circumstances due to COVID-19 and international events. If emergency circumstances arise, please contact Dr. Paris for lecture inquiries, and contact your TA for lab inquiries, as soon as possible.

#### COVID19 OR OTHER ILLNESS

This course will follow the University of Calgary's New Measures for Fall Return to Campus. Please ensure that you follow all vaccination or testing requirements, including the use of non-medical face masks in order to participate in in-person lab activities.

If you fall ill with COVID19 or another illness, please follow all university guidelines with regard to isolation and testing, and do not attend in-person labs until you are formally cleared for return to campus. Please contact your Teaching Assistant by email and copy Dr. Paris on the message to notify them of the situation. Make-up activities and/or grade redistribution will be considered on a case-by-case basis.

#### TECHNOLOGY FAILURE

If the issue is related to a computer crash during a quiz or exam, please email Dr. Paris and copy the email to your assigned lab TA, as soon as possible, following the incident. Please document the problem and circumstances as thoroughly as possible, using a phone, camera, or screenshot. In most cases, you will be asked to seek help from Information Technology so that they may diagnose the cause of the problem, and in most cases you will be required to forward the ticket from IT to Dr. Paris and your lab TA before further steps are considered. Their email is [itsupport@ucalgary.ca](mailto:itsupport@ucalgary.ca) and their phone number is 403-210-9300.

Please take all possible steps under your control to make sure that your assessments go smoothly. For stability, please take exams on a laptop rather than a tablet or smartphone. Please make sure that you are connected to a stable internet connection; if possible, an Ethernet cable provides more stability than Wifi. Please make sure to close down unnecessary background apps/programs, files, and browser tabs that might interfere with the exam. Please make sure to optimize your test-taking environment and communicate in advance with family/friends to prevent distractions as much as possible.

If a technological failure occurs during an exam, Dr. Paris may decide to grade the exam as a proportion of the questions attempted. If a technological failure occurs on the final exam, the student may be

required to take the exam in a different format (e.g. short-answer or essay-style questions). Deferral of the final exam requires Registrar approval.

#### LATE POLICY

If there are on-going emergency circumstances that result in a late assignment, please notify Dr. Paris and your TA as soon as possible. Please be prepared to explain the circumstances and/or provide documentation (see below). If an exemption is not found to be warranted, late submissions will be assessed a 5% penalty per day. Make-up activities and/or grade redistribution of the assignment to the final exam (lecture) or written report (lab) will be considered on a case-by-case basis.

#### DEFERRED EXAMS OR WRITTEN ASSIGNMENTS

As per university policy, deferred exams may be approved for the following reasons: illness, religious conviction, or domestic affliction. Also, you may defer one exam if you have three final exams scheduled within a 24 hour period. Please see the Registrar's exam page for more information: <https://www.ucalgary.ca/registrar/exams>

Students may be asked to provide supporting documentation for an exemption/special request. This may include, but is not limited to, a prolonged absence from a course where participation is required, a missed course assessment, a deferred examination, or an appeal. Students are encouraged to submit documentation that will support their situation. Supporting documentation may be dependent on the reason noted in their personal statement/explanation provided to explain their situation. This could be medical certificate/documentation, references, police reports, invitation letter, or a statutory declaration, etc. The decision to provide supporting documentation that best suits the situation is at the discretion of the student. Students cannot be required to provide specific supporting documentation, such as a medical note.

Students can make a Statutory Declaration as their supporting documentation (available at [ucalgary.ca/registrar](http://ucalgary.ca/registrar)). This requires students to make a declaration in the presence of a Commissioner for Oaths. It demonstrates the importance of honest and accurate information provided and is a legally binding declaration. Several registered Commissioners for Oaths are available to students at no charge, on campus, please see [ucalgary.ca/registrar](http://ucalgary.ca/registrar).

Falsification of any supporting documentation will be taken very seriously and may result in disciplinary action through the Academic Discipline regulations or the Student Non-Academic Misconduct policy.

#### REAPPRAISAL OF STUDENT WORK

There are standardized policies on both reappraisal of term work and of final grades. Please refer to them here: <https://www.ucalgary.ca/pubs/calendar/current/i-2.html>

and here: <https://www.ucalgary.ca/pubs/calendar/current/i-3.html>

#### CLASSROOM ATMOSPHERE

- ❖ Treat everyone in the class as a colleague—show respect to both your fellow students and instructors, even if you strongly disagree with someone's opinion. Be friendly, courteous and kind during online discussions and posted responses.
- ❖ Please also be aware that posts on D2L for participation/discussion may be made visible to other students in some format.
- ❖ Passwords and logins for D2L, Zoom, and all course content, including lectures and recorded meetings, may not be shared with anyone. Only students enrolled in the course may participate in the course.

- ❖ Please make sure that any video content, posts or responses contribute to a positive atmosphere and are not distracting, otherwise, inappropriate conduct will be documented and reported to the university. In Zoom meetings, please keep your microphones muted until it is your turn to speak.
- ❖ All course content is the intellectual property of the professor, with the exception of external links. You may not make or duplicate any video and audio recordings without the explicit consent of the professor, nor transfer them to another student. Please see the Statement on Instructor Intellectual Property below.

## PRINCIPLES OF CONDUCT

The University Calendar includes a statement on the principles of conduct expected of all members of the university community (including students, faculty, administrators, any category of staff, practicum supervisors, and volunteers), whether on or off university property. This statement applies in all situations where members of the university community are acting in their university capacities. All members of the university community have a responsibility to familiarize themselves with the principles of conduct statement, which is available at: [www.ucalgary.ca/pubs/calendar/current/k.html](http://www.ucalgary.ca/pubs/calendar/current/k.html).

## GUIDELINES FOR ZOOM SESSIONS

Zoom is a video conferencing program that will allow us to meet at specific times for virtual office hours. To help ensure Zoom sessions are private, do not share Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Recordings and materials presented in Zoom, must not be shared, distributed or published with the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity, and in accordance with the principles of fairness, good faith and respect (as per the Code of Conduct). When entering Zoom, you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behavior in these sessions may affect others.

Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. Student Non Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your Zoom sessions visit: <https://elearn.ucalgary.ca/guidelines-for-zoom/>.

Please be prepared, as best as you are able, to join the meeting in a quiet space that will allow you to be fully present and engaged in the Zoom sessions. Students may be required to turn on their web camera during the meeting.

## ACADEMIC ACCOMMODATIONS

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit <https://live-ucalgary.ucalgary.ca/student-services/access>. Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor or the Department Head. The full policy on Student Accommodations is available at <https://www.ucalgary.ca/legal-services/university-policies-procedures/accommodation-students-disabilities-procedure>.





## ACADEMIC MISCONDUCT

"Academic Misconduct" includes such things as cheating, falsification, plagiarism, unauthorized assistance, and failure to comply with exam regulations or an Instructor's expectations regarding conduct required of Students completing academic assessments.

In this course, academic misconduct will automatically result in a grade of zero marks for the assignment, and will be reported to the University. Students who participate in, or encourage the commission of, Academic Misconduct will be subject to disciplinary action by the University, which could include Probation, Suspension, or Expulsion from the University.

For information on academic misconduct and its consequences, please see the University of Calgary Calendar at <https://www.ucalgary.ca/pubs/calendar/current/k-3.html>

Further support on academic integrity is available at: <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>

## INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by professor(s) (including course outlines, presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the professor(s). These materials may NOT be reproduced, redistributed or copied without the explicit consent of the professor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

## FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

## COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://ucalgary.ca/legal-services/university-policies-procedures/acceptable-use-material-protected-copyright-policy>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorized sharing of course materials (including instructor notes, electronic versions of textbooks, etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

## WELLNESS AND MENTAL HEALTH RESOURCES

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness, and academic success and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the mental health resources available throughout the university community, such as counselling, self-help resources, peer support, or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre,

<https://www.ucalgary.ca/wellnesscentre/services/mental-health-services>) and the Campus Mental Health Strategy website (<http://www.ucalgary.ca/mentalhealth/>).

Students requiring assistance are encouraged to email the Student at Risk line if they or others appear to need wellness assistance: [sar@ucalgary.ca](mailto:sar@ucalgary.ca). For more immediate response, please call: 403-210-9355 and select option #2. Contact Information for Student and Faculty Representation.

- Student Union VP Academic 403-220-3911, [suypaca@ucalgary.ca](mailto:suypaca@ucalgary.ca)
- Students Union Representatives for the Faculty of Arts – 403-220-3913, [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca), [arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca).
- Student Ombuds Office information can be found at: [www.ucalgary.ca/ombuds/Campus](http://www.ucalgary.ca/ombuds/Campus)

## SUPPORT AND RESOURCES:

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Emergency Evacuation/Assembly Points
- Wellness and Mental Health Resources
- Student Success Centre
- Student Ombuds Office
- Student Union (SU) Information
- Safewalk